**College of Engineering & Technology Bhubaneswar**

**STEP WISE PROCEDURE FOR ADMISSION FOR VARIOUS B.TECH. / B. ARCH. / B. PLAN / MCA PROGRAMMES (2015-16)**

1. Reporting in the A Block, Top Floor in the prescribed Rooms.
2. Signature in the Attendance Sheet.
3. Distribution of documents to the candidates.

(Challan Form for DD deposit, Biodata form, Undertaking Form, Anti Ragging Forms for candidate and the parent,

1. Verification of original documents at the Admission Counter **as per the Sl No. in the Attendance Sheet** and submission of one set Xerox copy of documents alongwith the Undertaking Form )
2. Deposit of Demand Draft of prescribed amount alongwith the filled up Challan in Triplicate. The name of the candidate and branch is to be written in the back side of the D D.
3. Collection and submission of Hostel Application Forms in the Counter (only for those , who are interested to apply for Hostel). Limited no of seats are available for Boys and Girls. The hostel allotment will be done strictly as per JEE(Main) Rank & OJEE-2015 for MCA.
4. Fill up of prescribed form and reporting for Photography for Identity Card preparation
5. End of Admission

**N.B:**

1. The candidates have to submit the Anti ragging Forms prepared in the non judicial stamped paper of Rs10/- (separately for parent and candidate) on the date of start of class.

2. The Date of Orientation and commencement of classes will be intimated through college Website ([www.cet.edu.in](http://www.cet.edu.in)) in due course.

3. The Information Brochure will be distributed to the Candidates on the starting day of the Class.